

Schedule of fees payable for Company Haus and InvestSolomons Services

(Pursuant to Schedule 2 of the Companies (Amendment) Regulations 2016, the Business Names Regulations 2016 and Foreign Investment (Amendment) Regulations 2016

Updated: 22 November 2016

Instructions for customer:

1. Complete this form and tick the relevant box, then take it to the Central Revenue Collection counter with your cash or cheque, either in Honiara next to the Ministry of Finance and Treasury, or at your provincial revenue collection agency.
2. Then take or send the receipt issued to you to Company Haus or InvestSolomons office in front of the Ministry of Commerce building in Honiara or your provincial Ministry of Commerce field office representative. If you do not follow this step, your payment will **not** be effective and Company Haus/InvestSolomons will **not** complete your request.
3. To avoid frequent visits to the revenue counter, Company Haus/InvestSolomons recommends you pay your fees in advance. For example, if you pay SBD 750 in advance, you will have paid for three years worth of company annual returns and will only need to complete the form online. Company Haus will then credit your account to this amount.

Foreign Investment Applicant / Company or Business name/ proposed Company or Business name:

Name of person making payment:

List of fees

Companies	Fee (Solomon Islands Dollars)	Tick if applicable
Application to register local company (other than community company, which has no fee)	1 250	
Application to amend registration of local company to change company type	200	
Application to change local company name	300	
Filing of annual return		

- local company	250	
- overseas company	1000	
Filing of special annual return – alteration of company rules	200	
Application for restoration of local company to register	1000	
Registration of amalgamation of companies	400	
Application to register overseas company	2500	
Filing of notification of change of overseas company name	250	
Filing of notification of overseas company ceasing to carry on business	300	
Application for restoration of overseas company to register	1500	
Business Names	Fee (Solomon Islands Dollars)	Tick if applicable
Application to register a business name	150	
Application to change business name	100	
Submit business name return (every two years)	No fee	
Notice of change of business information	No fee until November 22 2017 100 after November 22 2017	
Notice of ceasing to carry on business	100	
Application to restore registration of business name	150	
Foreign Investment	Fee (Solomon Islands Dollars)	Tick if applicable
Application for registration of a Foreign Investment Certificate (including change of business activity)	2000	
Notification of change in details	No fee until 22 May 2017 1000 after 22 May 2017	
Application for review	500	
Other fees	Fee (Solomon Islands Dollars)	Tick if applicable

Certification of document	150	
Copy of document that is part of register	5 per page (in addition to any fee for certification)	
Failure to deliver a companies related document to the Registrar but providing such a document within 25 working days after the time prescribed by the Companies Act 2009	100	
Failure to deliver a companies related document to the Registrar within 25 working days after the time prescribed by the Companies Act 2009	400	
General advance payment for various filings	Insert amount: _____	

Total Received
