

Schedule of fees payable for Company Haus and InvestSolomons Services

(Pursuant to Schedule 2 of the Companies (Amendment) Regulations 2016, the Business Names Regulations 2016 and Foreign Investment (Amendment) Regulations 2016)

Updated: 16 July 2018

Instructions for customer:

1. Complete this form and tick the relevant box. Take the completed form to the Central Revenue Collection counter with your cash or cheque, either in Honiara (next to the Ministry of Finance and Treasury), or at your provincial revenue collection agency. The revenue collector will provide you with a receipt for your payment.
2. Take (or send) the receipt to the Company Haus or InvestSolomons office, or your provincial Ministry of Commerce field office representative. Company Haus and InvestSolomons are located in front of the Ministry of Commerce building in Honiara. If you do not follow this step, your payment will **not** be effective and Company Haus/InvestSolomons will **not** complete your request.
3. To avoid frequent visits to the revenue counter, Company Haus/InvestSolomons recommends you pay your fees in advance. For example, if you pay \$750 in advance, Company Haus will credit your account for this amount, and you will have paid for three years worth of company annual returns and will only need to complete the form online.

Please provide either the name of the Foreign Investment Applicant, Company or Business name, or proposed Company or Business name:

Please provide the name of the person making the payment:

List of fees

Companies	Fee (Solomon Islands Dollars)	Tick if applicable
Application to register a local company (<i>other than community company, which has no fee</i>)	1250	
Application to change local company type	200	
Application to change local company name	300	
Filing of annual return		
- local company	250	

- overseas company	1000	
Transfer of shares (i.e. changing the shareholder)	200	
Filing of special annual return – alteration of company rules	200	
Application for restoration of local company to register	1000	
Registration of amalgamation of companies	400	
Application to register overseas company	2500	
Filing of notification of change of overseas company name	250	
Filing of notification of overseas company ceasing to carry on business	300	
Application for restoration of overseas company to register	1500	
Business Names	Fee (Solomon Islands Dollars)	Tick if applicable
Application to register a business name	150	
Application to change business name	100	
Submit business name return (every two years)	No fee	
Notice of change of business information	100	
Notice of ceasing to carry on business	100	
Application to restore registration of business name	150	
Foreign Investment	Fee (Solomon Islands Dollars)	Tick if applicable
Application for a Foreign Investment Certificate	2000	
Notification of change in details (investors, business activities, operating locations) <i>Note: There is no fee for changing investor address and other contact details, organisation type/name, ceasing an activity, address for service, local representative, or employment/investment figures)</i>	1000	
Application for review of Registrar’s decision	500	
Other fees	Fee (Solomon Islands Dollars)	Tick if applicable

Certification of document	150	
Copy of document that is part of register	5 per page (in addition to any fee for certification)	
Failure to deliver a companies related document to the Registrar but providing such a document within 25 working days after the time prescribed by the Companies Act 2009 Example: Failure to deliver an annual return	100	
Failure to deliver a companies related document to the Registrar within 25 working days after the time prescribed by the Companies Act 2009 Example: Failure to deliver an annual return	400	
General advance payment for various filings	Insert amount: _____	

Total Received
